

DRAFT - Asheville Parks, Recreation and Cultural Arts
Partnership Criteria and Requirements - DRAFT

The purpose of partnership with the City of Asheville is to provide a needed recreation and leisure service that enhances the quality of life for citizens of Asheville, and reflects the core mission of the recreation department. Groups wishing to apply for partnership status must meet all partnership criteria and requirements.

Partnership Criteria

- ☐ The proposed group, event, or activity must be recreation or leisure in nature or principle and must be community focused.
- ☐ The proposed group, event, or activity shall be open to the general public and promoted as such.
- ☐ The proposed group, event, or activity will not discriminate on the basis of race, sex, color, creed, sexual orientation, age, political or religious orientation, ethnicity, national origin, economic standing, medical condition or disability, or any other legally protected status.
- ☐ The proposed group, event, or activity must represent a registered non-profit organization or group as defined by state or federal tax-law, or be a government entity.
- ☐ The proposed group, event, or activity can demonstrate they are consistent with city policy and goals.
- ☐ The proposed group, event, or activity must have a Youth Protection Policy including screening of adult volunteers and policies and procedures for health and safety.

Partnership Requirements

- ☐ The proposed group, event, or activity must include in all publicity the City of Asheville as a partner.
- ☐ Any proposed group, event, or activity fundraising, collecting dues club registration, program donations as part of partnership must submit a request in writing 30 days in advance, excluding outdoor special events. A financial report will be required.
- ☐ No activities or events should be held which would result in monetary gain for an individual.
- ☐ No alcoholic beverages will be allowed at any facility without the specific approval of the Parks, Recreation and Cultural Arts Director and City Council (see Alcohol Beverage Policy)
- ☐ Partisan political events or activities will not be considered for partnership..
- ☐ All activities require participant waivers that release the City of Asheville, its staff, and volunteers, from any responsibilities for any damage, losses or injuries, sustained in connection to the proposed partnership group, event, or activity.
- ☐ Approved partnerships must pay an annual fee and provide an equivalent return as determined by a City of Asheville representative. Return may include a fee, volunteer hours, donations, monetary gift etc.
- ☐ If the proposed group, event, or activity is an outdoor special event, it must follow the Outdoor Special Event guide and application process.
- ☐ Partnership agreements are approved by the Director of Parks, Recreation and Cultural Arts or designee. All agreements must be renewed annually.
- ☐ Liability insurance may be required in accordance with City of Asheville policy.
- ☐ Athletic partners should also refer to Athletic Addendum

Annual Partnership Fees (excluding outdoor special events) *Recommended change in fees for FY10/11 reflected *

Events/Programs meeting quarterly	\$75
Events/Programs meeting monthly	\$100
Events/Programs meeting more than monthly	\$125

Other Applicable Fees

Annual non-resident fee: Adult - \$10 each Youth - \$5 each
(applies to group participants who reside outside the corporate limits of the City of Asheville)

Group Name

Parks, Recreation & Cultural Arts Representative

Group Representative

Director of Parks, Recreation & Cultural Arts, or Designee

Approved

Date

DRAFT - Asheville Parks, Recreation and Cultural Arts
Affiliate Criteria and Requirements - DRAFT

The purpose of affiliation with the City of Asheville is to provide a benefit to the community that enhances the quality of life for citizens of Asheville. Groups wishing to apply for affiliation status must meet all affiliation criteria and requirements.

Affiliate Criteria

- ☐ The proposed group, event, or activity must have a direct benefit to the community.
- ☐ The proposed group, event, or activity shall be open to the general public and promoted as such.
- ☐ The proposed group, event, or activity will not discriminate on the basis of race, sex, color, creed, sexual orientation, age, political or religious orientation, ethnicity, national origin, economic standing, medical condition or disability, or any other legally protected status.
- ☐ The proposed group, event, or activity can demonstrate they are consistent with city policy and goals.
- ☐ The proposed group, event, or activity must have a Youth Protection Policy including screening of adult volunteers and policies and procedures for health and safety.

Affiliate Requirements

- ☐ No activities or events should be held which would result in monetary gain for an individual or group.
- ☐ No alcoholic beverages will be allowed at any facility without the specific approval of the Parks, Recreation and Cultural Arts Director and City Council (see Alcohol Beverage Policy)
- ☐ Partisan political events or activities will not be affiliated.
- ☐ All activities require participant waivers that release the City of Asheville, its staff, and volunteers, from any responsibilities for any damage, losses or injuries, sustained in connection to the proposed affiliate group, event, or activity.
- ☐ Approved affiliations must pay an annual fee and provide an equivalent return as determined by a City of Asheville representative. Return may include a fee, volunteer hours, donations, monetary gift etc.
- ☐ If the proposed group, event, or activity is an outdoor special event, it must follow the Outdoor Special Event guide and application process.
- ☐ Affiliate agreements are approved by the Director of Parks, Recreation and Cultural Arts or designee. All agreements must be renewed annually.
- ☐ Liability insurance may be required in accordance with City of Asheville policy.

Affiliate Fees (excluding outdoor special events) ***Recommended change in fees for FY10/11 reflected***

Events/Programs meeting quarterly	\$100
Events/Programs meeting monthly	\$125
Events/Programs meeting more than monthly	\$150

Other Applicable Fees

Annual non-resident fee: Adult - \$10 each Youth - \$5 each
(applies to group participants who reside outside the corporate limits of the City of Asheville)

Group Name

Parks, Recreation & Cultural Arts Representative

Group Representative

Director of Parks, Recreation & Cultural Arts, or Designee

Approved

Date

DRAFT - Asheville Parks, Recreation and Cultural Arts
Partnership / Affiliate Application - DRAFT

Name of Organization: _____

Mailing Address: _____

Contact Person: _____

Phone Number: _____

Email: _____

Category Partner _____ Affiliate _____

Describe the organization's activity or event. Use additional sheets as necessary.

Facility Requested: _____

Dates/Days: _____

Times: _____

Signature of Organization President

Date

Parks, Recreation and Cultural Arts Representative

Date

Office Use Only

_____ Application Approved

_____ Partner

_____ Affiliate

_____ Annual Fee

_____ Non-resident Fees

Total Due: _____

Amount Paid: _____ ca/ck

Receipt #: _____

Director of Parks, Recreation and
Cultural Arts or Designee