

# INSTRUCTOR'S CONTRACT FOR CLASSES

The Greer Parks and Recreation Department will sponsor/facilitate a class in:

\_\_\_\_\_ for \_\_\_\_\_  
(class name) (instructor's name)

in the \_\_\_\_\_ at \_\_\_\_\_  
(room) (facility)

from \_\_\_\_\_ through \_\_\_\_\_ each \_\_\_\_\_  
(beginning date) (ending date) (day of week)

during the hours of \_\_\_\_\_. The class will run for \_\_\_\_\_.  
(# of weeks/months)

The instructor agrees to reimburse the Parks and Recreation Department 10% for each participant fee that is collected every \_\_\_\_\_ for this service. The collection of fees and the  
(# weeks or months)

signing of accident waivers will be the responsibility of the instructor. It is the responsibility of the instructor to notify participants when a class/program is cancelled or the scheduled format is changed for any reason. The instructor also agrees to furnish all supplies for said class, except those participants will supply themselves. The instructor agrees to pay for an annual background check.

Class Fee: \_\_\_\_\_ Materials Fee: \_\_\_\_\_

Special Class Promotional Offers: \_\_\_\_\_

Minimum Enrollment Accepted: \_\_\_\_\_ Maximum Enrollment Accepted: \_\_\_\_\_

\_\_\_\_\_  
Instructor's Signature/Date

\_\_\_\_\_  
Operations Supervisor Signature /Date

\_\_\_\_\_  
Greer Parks and Recreation Director Signature

Home Telephone Number: \_\_\_\_\_

Work Telephone Number: \_\_\_\_\_