



**Naperville Park District
320 West Jackson Avenue
Naperville, Illinois 60540**

June 2, 2010

**REQUEST FOR FEE FOR TESTING SERVICES FOR THE CENTENNIAL BEACH
BATHHOUSE & SITE IMPROVEMENTS PROJECT**

Qualified consultants are invited to submit sealed proposals, subject to conditions and instructions as specified, for the furnishing of:

**Testing Services for the Centennial Beach Bathhouse & Site
Improvements Project**

General Scope: The Naperville Park District invites proposal submissions from qualified firms interested in providing testing services for the Centennial Beach Bathhouse & Site Improvements Project.

Due Date: Monday, June 14, 2010 – 10:00 a.m. (CST)
Proposals must be received on or before the due date and time by mail to 320 W. Jackson Avenue, Naperville, IL, or hand-delivered to 425 W. Jackson Avenue.

1. Project Background & Description

The Naperville Park District was established in 1966 when the population was approximately 18,000. The mission of the Naperville Park District is to provide recreation and park experiences that enrich the quality of life for our community. Centennial Beach, opened as a Beach in 1931 to celebrate Naperville's 100th birthday, holds 6.2 million gallons of water. Since 1969, the six acre facility has been managed by the Naperville Park District.

In February 1999, the Naperville Park District commissioned a committee to prepare a study aimed at preserving and strengthening Centennial Beach. The recommendations of this committee process identified assets to improve. These included operational modifications as well as facility renovations and enhancements. By blending and applying historic sensitivity with modern technology these recommendations were intended to ensure the integrity of the original 1931 Beach experience, while modernizing the facility to meet today's expectations. Per the committee recommendations, in 2003/2004, the Park District initiated phase I of the Centennial Beach enhancements which focused on the aquatic area of Centennial Beach by improving mechanical systems, electrical and plumbing chemical distributions, utility upgrades, pool deck renovation and area lighting. Phase II of the Centennial Beach Improvement Plan includes renovations to the Bathhouse and the facility's front entry. Construction will begin after Labor Day 2010 with completion expected in spring 2011.

2. Project Scope

Testing services are being sought for the Centennial Beach Bathhouse & Site Improvements Project.

The project scope shall include field services, laboratory testing services, engineering consultation, and report preparation for the following:

- Asphalt
 - Compaction – subgrade
 - Proof Roll – subgrade
 - Compaction – aggregate
 - Proof Roll – aggregate
 - Binder – observation/testing
 - Finish – observation/testing
- Masonry
 - Grout
 - Mortar

- Prism test
 - Reinforcement observations
- Steel/Weld
 - Bolt connection inspections
 - Weld inspections
- Curb/Gutter
 - Compaction – subgrade
 - Compaction – aggregate
 - Concrete sampling
- Foundations
 - Soil bearing
 - Rebar placement
 - Concrete sampling
 - Curing observation
 - Post strength confirmation prior to form removal
 - Backfill observations/compaction
- Interior Slabs
 - Rebar placement
 - Concrete sampling
- Plazas/Sidewalks
 - Compaction – subgrade
 - WWF placement
 - Concrete sampling
- Site Utilities
 - Backfill observation/compacting
- Certified Material Gradation Sampling
 - Backfill material – site utilities
 - Backfill material – concrete

3. Selection and Award Process

All Submittals will be reviewed considering the following: fee, qualifications, ability of professional personnel, past experience, ability to undertake each part of the project, and other factors. Fee for the total scope of work should be submitted as a lump sum, not to exceed amount. The recommendation of contract award will be subject to approval by the Naperville Park District Board of Commissioners. The Park District anticipates that the contract will be awarded in June/July 2010.

4. Submission Process, Due Date & Requirements

A total of two (2) hard copies of the response, including all required forms and supporting documentation, must be addressed and delivered to the address listed below. This address is to be used for all communications in connection with this project:

Director of Planning
Naperville Park District
320 W. Jackson Ave.
Naperville, IL 60540
T: 630-848-5014 F: 630-848-5019

All proposals must be received no later than 10:00 am, Monday, June 14, 2010. Responses received later than the given date and time above will be rejected and returned unopened.

5. Contract: Insurance Requirements & Quality Assurance

The Naperville Park District requires evidence of insurance coverage: General Liability, Errors and Omissions, Automobile Liability, and Worker's Compensation for the general acceptable limits of the Park District. In addition, outline your firm's approach to protect the owner based on your proposed quality assurance standards.

6. FOIA Provision

Consultant agrees to maintain all records and documents for projects of the District in compliance with the Freedom of Information Act, 5 ILCS 140/1 et seq. In addition, Consultant shall produce records which are responsive to a request received by the District under the Freedom of Information Act so that the District may provide records to those requesting them within the time frames required. If additional time is necessary to compile records in response to a request, then Consultant shall so notify the District and if possible, the District shall request an extension so as to comply with the Act. In the event that the District is found to have not complied with the Freedom of Information Act due to Consultant's failure to produce documents or otherwise appropriately respond to a request under the Act, then Consultant shall indemnify and hold the District harmless, and pay all amounts determined to be due including but not limited to fines, costs, attorneys' fees and penalties.

7. Request for Additional Information

The Park District reserves the right to request any further additional documentation that it deems necessary for the review and award process.

8. Cancellation of Request for Letters of Interest

The Naperville Park District reserves the right to cancel this request for proposal at any time, to elect not to award the work listed, to reject any or all of the responses, to waive any informality or irregularity in any response received, and is the sole judge of the merits of the respective responses received. While the Naperville Park District intends to award all tasks included in this request for proposals to one consultant, the Park District also reserves the right to contract any task or portion of this work separately.

9. Signature

I have read and understand the requirements for professional services to the Naperville Park District and will abide by them.

Project: Testing Services for the Centennial Beach Bathhouse & Site Improvements Project

COMPANY: _____

NAME: _____ POSITION: _____

SIGNED: _____ DATE: _____