

## **Levels of Organization, Presentation, and Content Level**

### **Outstanding: A**

- Portfolio registry and reflection page are provided after the title page.
- Artifacts provide solid evidence of achievement of unit goals.
- Artifacts clearly demonstrate the student's improvement across the unit.
- Reflections provide a rich and clear explanation of each artifact and why it is included as evidence.
- Portfolio is very well-organized and neatly presented.
- Sections are based on unit goals and clearly marked.
- Table of contents lists each artifact in proper order under the correct unit goal.
- All materials are neatly and creatively displayed.
- Complete title page is provided.

### **Very Good: B**

- Documents provide evidence of achievement of most goals.
- Documents provide evidence of improvement in most areas.
- Reflections explain why each artifact was used.
- Portfolio is organized and neat.
- Sections are based on unit goals but are not marked clearly.
- Table of contents is included.
- Complete title page is provided.
- Portfolio registry is provided with reflection.

### **Needs Improvement: C**

- Documents provide some evidence of some unit goals.
- Reflections lack depth of explanation.
- Little or no evidence of improvement is provided.
- Portfolio is unorganized and sloppy.
- Artifacts are not divided into sections based on unit goals.
- Table of contents is not included or is unorganized.
- Title page is missing.
- Portfolio registry is missing or incomplete.